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**Table of Partners Minutes**

**Wednesday, April 15, 2020 @ 9:30 am**

Via Zoom on-line meeting

**Participants:** Penny Cote (Chairperson), Marcie DeWitt (Coordinator), Ellen Frood, Chris Washington, Anna Lewis, Amy Anaka, Alisha Pauling, Sharie Minions, Lynne MacFadgen, Julia Martin

1. **CALL TO ORDER**

The Coordinator called the meeting to order at 9:35 am.

The Coordinator asked everyone to introduce himself or herself and acknowledge the territories they are currently on.

1. **APPROVAL OF AGENDA & MINUTES**

The Agenda for April 15, 2020 was approved.

The Meeting Minutes of March 18, 2020 meeting were approved.

1. **ACHN REPORTS**
   1. **Coordinator Update -** reviewed the monthly reporting spreadsheet. Marcie DeWitt reported on activities that she was involved in since our previous meeting including assisting/supporting local groups, resource information for the Alberni Valley & West Coast including providing printed copies for those who do not have access to, or do not use an on-line platform, meetings around community needs and connections, early years support & discussions (West Coast child care centre has outgrown their current facility - working with SD70 for afterschool care & additional space in the new school), West Coast transit (producing a plan for April/May – will be getting local feedback to send back to transit for the plan – Lynn is willing to assist with the training plan when needed).
2. **MEMBER UPDATES**

Amy :

* it is great to see the community coming together (freezer meals, veggie boxes, etc.)
* Age-friendly engagement – adapting to the current situation

Penny:

* EOC is operating in Alberni Valley & West Coast – conducting policy group meetings
* Sproat Lake – telling people to stay home – only essential travel – provincial park is closed

Anna:

* Food security: looking for local donations – trying to get people to plant their own food
* $10,000 Farmer’s Institute Grant – will be looking at abandoned fields/fire hazards/other uses
* Ministry of Environment burning ban until June 15th

Chris:

* SD 70 schools: Wood & Wickininish are offering child care to front-line workers
* Schools are still closed
* Unclear message from the government about grades
* At-home learning – issues with computer/internet access – providing paper copies for those who need it
* Weekly report from Superintendent
* Parents to contact the school board with and questions

Lynne:

* Watching school district for lead
* Only a few staff on-site to support students
* Preparing to offer local projects (i.e. Market Gardener Program, Activity Assistant Program)
* Interested in partnership initiatives

Sharie:

* Focused on budget – removed non-essential items
* Lost revenues (i.e. Casino revenues)
* Working on recovery
* The City of Port Alberni – working on childcare spaces grant & has also budgeted money for the project

Ellen:

* Still working – adapting to text and sending things by mail
* Transition house is open
* BC Housing is not accepting applications at this time
* Retained all staff
* The Argyle Pharmacy is open with a virtual clinic doing consultations
* Looking for old cell phones – no sim card needed

Alisha:

* Continuing to support over 1000 clients
* Conducting virtual visits
* Setting up home health monitoring
* Screening patients with PPE provided for those physically attending

1. **JOINED BY THE CFRC**

Members of the CFRC logged on and joined the ACHN meeting. Introductions were made with service updates from the participants. (See CFRC minutes for details)

A Mural exercise was conducted around COVID-19 including observable needs, opportunities, lessons learned and a wish list. Marcie (ACHN), Brett and Colin (CFRC) will compile the data and report back at a future meeting.

1. **MEETING ADJORNED**

The meeting adjourned at 12:00 pm. The next meeting of the Table of Partners will be held Wednesday, May 20, 2020 at 9:30 am.