**Table of Partners Minutes**

**Wednesday, April 17th @ 9:30 am**

ACRD, 3008 5th Avenue, Port Alberni, BC

**Attendees:** Penny Cote (Chairperson), Marcie DeWitt, Margaret Morrison, Esther Pace, Dan Schubart, Patty Edwards, Anna Lewis, Josie Osborne, Marie Duperreault, Sandra Tate

**Regrets:** Wes Hewitt, Laurie Bird, Willa Thorpe, Susan Fox

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 9:30 am.

The Chairperson acknowledged we are on the territories of the Hupacasath and Tseshaht First Nations.

1. **APPROVAL OF AGENDA & MINUTES**

The Agenda for April 17th, 2019 was approved.

 The Meeting Minutes of March 20th, 2019 were approved.

1. **COLLABORATIVE CARE PLANNING ACROSS ALBERNI CLAYOQUOT**

Marcie announced that she, along with Maggie Hodge Kwan and Tracy Smith, received a Provincial Grant through UBCM for a project: “Childcare Planning Across the Alberni-Clayoquot”, to identify the need for childcare spaces.

The project includes: inventory of spaces, data collection, surveys and focus groups, synthesize data and community input and to write an action plan.

An open discussion was held and several areas of focus were brainstormed: physical space needs, 10 year population growth, acknowledge collaborations between communities to share staff/resources and support for education.

There is also a potential need for after-school care that could perhaps be considered with the research?

Marcie outlined the proposed timeline (May to October 2019) based on when the funding actually arrived.

The table discussed potential community groups to engage to gather information from.

The email address to contact this group is ACRDchildcareplanning@gmail.com

 Ester Pace entered the meeting at 9:50 during the previous discussion.

1. **REPORTS**

Coordinator Update - ToP reviewed the monthly reporting spreadsheet. Marcie DeWitt reported on activities that she was involved in since our previous meeting including a steep increase in engagement on the Facebook page with Division poster share, attending AVICC with Analisa and sharing information about the Health Networks, and the majority of her month was transportation related. A conversation ensued regarding possible partnerships and opportunities to link health and transportation.

1. **ACHN UPDATES**
2. 2019 Presentations and Planning – Marcie will be doing outreach to present to the City of Port Alberni Council.
3. AVICC – Annalisa and Marcie represented the Health Networks to promote island wide health priorities.
4. June 4th Island Wide CHN meeting – Will be at the Parksville Community Centre and is a great opportunity to meet with other Island Health Network representatives for networking and knowledge sharing. Josie, Marie and Penny indicated they are planning on attending.
5. Doctor Recruitment Inquiries – lots of curiosity. Still many unattached patients due to Dr. Sanders passing. Changes have been made to the funding taking it away from VIHA. Nurse practitioners have become more involved in primary care.

Patty Edwards left the meeting at 10:50.

1. **INFORMATION UPDATES**
2. Regional Updates – An invitation was received from CMHA to their garden party on May 8, 2019 from 10-2 at their office at 3178 2nd Avenue.
3. Member Updates

Dan Schubart – 10 year anniversary of Port Alberni Transition Towns (April 22).

Marie Duperreault – Two new surgeons are arriving, one May 1st & the other July 1st. The helipad is just waiting for its Transport Canada inspection and opening. Would like to have the opening of the family healing room during Aboriginal Awareness Week.

Ester Pace – Is focused on measles right now. The school age campaign will kick off next week for grades K-4 and 10-12.

Sandra Tate – Still working to deploy Tele-Health to FN communities, but are struggling with a high turnover of staff. The Cultural Safety Committee Meetings are focused on the healing space and including the Nuu-Cha-Nulth language in the hospital.

Anna Lewis – The Air Quality Society and Ministry of Environment completed their Air shed Emissions for the Alberni Valley Study and the final report was released this morning.

Margaret Morrison – Volunteers are available on the West Coast to assist seniors with completing their tax returns. There are regular clinics in Ucluelet and Tofino as well as mobile tax clinics. The Society received a New Horizons & Royal Dividend Grant to support hiring a part-time Seniors Coordinator.

Penny Cote – AVICC was very well done and beneficial. The resolutions that were passed will now go on to UBCM. At the last Regional District meeting, Dr. Hasselback and a delegation from Island Health both spoke to the needs of the community from a health perspective.

1. **Meeting Adjourn**

The meeting adjourned at 11:50 am. The next meeting of the Table of Partners will be held Wednesday, May 15th, 2019 at 9:30 am.