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**Table of Partners Minutes**

**Wednesday, December 16, 2020 @ 9:30 am**

Via Zoom on-line meeting

**Participants:** Penny Cote (Chairperson), Marcie DeWitt (Coordinator), Anna Lewis, Alisha Pauling (joined the meeting at 9:45, left the meeting at 11:15), Lynne MacFadgen, Margaret Morrison, Julia Martin

**Regrets:** Bill Collette

1. **CALL TO ORDER**

The Chair called the meeting to order at 9:32 am.

The Chair recognized the meeting is being held throughout the Nuu-chah-nulth territories.

1. **APPROVAL OF AGENDA & MINUTES**

The Agenda for the December 16, 2020 meeting was approved.

The Minutes of the November 18, 2020 meeting were approved.

1. **IN-CAMERA – TOP RECRUITMENT**

Motion to take the meeting in-camera.

Moved: Margaret Morrison

Second: Anna Lewis

Received eight applications – excellent representation of ACRD communities.

Motion to accept all eight candidates to the Table of Partners

Moved: Anna Lewis

Second: Penny Cote

Motion to take the meeting out of in-camera.

Moved: Penny Cote

Second: Lynne MacFadgen

1. **ACHN REPORTS**
   1. **Coordinator Update -** Marcie DeWitt reported on activities that she was involved in since our previous meeting including:
      * CFRD Coming Together Forum
      * Lots of meetings
      * Follow-up on 2020 ToP membership & retiring members
      * Poverty Reduction Survey
   2. **CFRC MOU**

Reviewed the Memorandum of Understanding with the CFRD as presented in the agenda package.

Motion: To approve with the MOU and move forward with the 10,000 payment with the CFRC

Moved: Margaret Morrison

Second: Anna Lewis

* 1. **Island Health Quarterly Report**

Reviewed the Island Health Quarterly Report as presented in the agenda package.

* 1. **ACHN 2021-2024 Draft Budget**

Reviewed the ACHN draft budget as presented in the agenda package. Marcie will continue to fine-tune the numbers as 2020 becomes finalized.

1. **ACHN UPDATES**
   1. **Poverty Reduction Plan updates** 
      * Survey closed yesterday
      * Over 300 responses to the survey
      * Reviewed some of the on-line data and responses
      * Marcie has started downloading and analyzing the data and will present more at the January meeting
2. **GUEST INTRODUCTIONS**

**Curt Smecher**

**Jane Osborne**

**Ursula Banke**

**Sally Mole**

1. **ACHN YEAR END REVIEW**

Marcie reviewed the activities of the Health Network this past year. See agenda package to review the presentation.

1. **INFORMATION ITEMS**

Penny Cote –

* + - * John Jack has been re-elected chair of the ACRD Board of Directors
      * John McNabb has been elected vice-chair.
      * Looking forward to face-to-face meetings in 2021

Anna Lewis –

* + - * woodstove & outdoor burning bylaws slowly moving forward
      * more sensors are being put out in the community to measure air quality
      * Food Rx - food box project just finished, great feedback from clients
      * Shelter Farm launching box program for next spring
      * 1st farm got class “D” license here, 3 more are in progress
      * Alberni Climate Action Group will focus reducing carbon footprint, connecting with local governments

Ursula Banke –

* bringing more connectivity to communities in need
* working with stakeholders on invigorating older worker program

Jane Osborne –

* scheduled three final lgbtqia2s+ sessions – 3 dates in Jan, Feb & Mar – Marcie to send out poster/registration info
* completed the review with island health, tool kit will be appropriate to island health catchment area

Lynne MacFadgen –

* + - * focus on digital essentials
      * market gardener program is moving ahead
      * trying to work in the area of climate action policy, tourism & hospitality sector to help with recovery

Margaret Morrison –

* working to ensure community has basic needs met
* lost opportunities to connect this year
* programs worked to pivot to continue providng services to the clients
* was able to sit on both the Tofino & Ucluelet Recovery Task Forces

Curt Smecher –

* was asked by the Bamfield Community Affairs Society to sit at this table
* looking at how to represent rural/remote communities, indigenous people
* hospital at home program and how it relates to rural/remote populations

Marcie Dewitt –

* working island wide increasing education on the value of social determinants as it relates to health

1. **MEETING ADJORNED**

The meeting adjourned at 11:48 am. The next meeting of the Table of Partners will be held Wednesday, January 20, 2021 at 9:30 am.