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**Table of Partners Minutes**

**Wednesday, December 18th @ 9:30 am**

ACRD, 3008 5th Avenue, Port Alberni, BC

**Attendees:** Penny Cote (Chairperson), Marcie DeWitt, Esther Pace, Dan Schubart, Laurie Bird, Patty Edwards, Anna Lewis, Josie Osborne, Margaret Morrison, Susan Fox, Marie Duperreault, Willa Thorpe

**Regrets:** Wes Hewitt, Sandra Tate

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 9:35 am.

The Chairperson acknowledged we are on the territories of the Hupacasath and Tseshaht First Nations.

1. **APPROVAL OF AGENDA & MINUTES**

The Agenda for December 18th, 2019 was approved.

The Meeting Minutes of October 18th, 2019 were approved.

1. **REPORTS**
2. **Coordinator Update:**

* Only four people were present at the November meeting; no minutes were taken.
* Reviewed the monthly reporting spreadsheet; highlights: supporting other tables when possible, working with Susan on her Master’s Degree focusing on the Social Determinants of Health, as well as recruitment and transit support.
* Marcie also spoke about a Service Fair on January 27, 2020 from 11:00 to 4:00 pm involving service providers and service users.
* The Table requested a letter be sent to the ACRD congratulating them on passing the AAP and highlighting the need for increased communications with the West Coast.
* Marcie also highlighted the Rural Health research project and requested that members of that Table share the information.

1. **ToP Recruitment:**

* Marie, Willa, Dan and Wes are leaving the Table.
* Meeting went In-Camera at 10:03.
* Discussed obtaining more of a youth presence at the Table. It was suggested that an invitation be extended to ADSS to have students make a Social Justice presentation in the New Year.
* Members of the Table gave feedback on the applicants.
* MOTION: To accept all five applicants

MOVED: Marie Duperreault / SECOND: Laurie Bird / CARRIED

* Marcie will follow-up with the applicants and conduct their orientations.
* The Table requested snip-it reviews of the orientation material with all members.

1. **2020-2022 Budget Planning**:

* Plan a network capacity-building event to increase learning. A core foundation understanding is important for the five new members to invest.
* Evaluator, Helen, from Island Health is coming to the February meeting. Will be discussing “Most Significant Change” – bring feedback.

10:30 am – Margaret Morrison entered the meeting

* The budget will be brought back to the Table in January.

1. **ACHN UPDATES**
2. **Transit updates:**

* Covered during Coordinator update

1. **ACHN Coordinator Contract:**

* Up for renewal in the spring
* Wendy Thomson will participate
* Sub-committee needed to review contract (Susan, Josie & Penny volunteered)
* Marcie will forward background info for review

1. **Poverty Reduction Funding:**

* Action planning for poverty reduction
* Opportunity to engage individuals on January 27th
* Application due date is February 28th
* Must apply through a local government

1. **Conference Opportunities:**

* FSG is a North American Group
* Collective Impact Forum
* Spring conference in Minneapolis
* Marcie will present a proposal at the January meeting regarding costs & benefits for the Table to consider supporting and will apply for the scholarship

**5. INFORMATION UPDATES**

1. Member & Regional Updates and Introductions

Penny Cote:

* ACRD Grant-in-Aid deadline is January 31st
* Going into budget season

Laurie Bird:

* Deferred the Health Care Assistant Program on the West Coast due to low enrollment
* More potential funding in the future

Anna Lewis:

* Agriculture
  + $750,000 funding – Food Hub
  + $350,000 ICET funding for commercial processing
  + Farmer’s Institute meeting with Land Commission regarding Bill 15 & 52; will be a Q&A style
* Air Quality Council
  + December 1st exceded provincial limits, was lifted on December 2nd
  + Will send out information on the venting index

Marie Duperreault:

* West Coast & Tofino Hospital community teams are leading the way for Island Health as far as their methods for preparing to send patients home.

Josie Osborne:

* 14 unit affordable housing units including 3 accessible units are now open
* Was interesting working with BC Housing on eligibility
* Have developed a Municipal Alcohol Policy for events held on municipal property – will begin in 2020

Margaret Morrison:

* Looking at a spring forum as a follow-up to the ones held in the fall
* Annual Christmas luncheon had approx. 300 people attend

Penny Cote:

* If anyone is hosting or knows of a Christmas event, please invite the area Directors to be servers.

Patty Edwards:

* Government has unanimously passed the *Declaration of the Rights of Indigenous People* Bill

Ester Pace:

* The relationship with the school district has been rejuvenated

Marcie Dewitt:

* Child Care Planning Report is complete and has been accepted by the ACRD Board

11:00 - 15 minute break to invite guests to join the meeting and luncheon.

**6. ACHN YEAR END PRESENTATION**

Marcie provided some highlights from the previous year.

1. **MEETING ADJOURN AND NETWORKING LUNCH**

The meeting adjourned at 12:00 pm for lunch. The next meeting of the Table of Partners will be held Wednesday, January 15th at 9:30 am.