



Alberni-Clayoquot Health Network Minutes

Wednesday, December 16th, 2015 @ 10:00 am

ACRD Boardroom 3008 5th Avenue, Port Alberni, BC

Attendees: Wes Hewitt, Penny Cote, Marcie DeWitt, Josie Osborne, Craig Summers, Esther Pace, Peter Klaver, Laurie Money, Jess McConnell,

Guests: Sara Thomas, Anna Lewis, Heather Shobe, Maggie Hodge Kwan, Dr. Paul Hasselback, Sandra Tate, Erika Goldt, Julie Rushton, Marie Duperreault

Regrets: Shaunee Casavant, Bob Baden, Janice Johnson, Rebecca Hurwitz

1. CALL TO ORDER

The Chairperson called the meeting to order at 10:10 am.

The Chairperson acknowledged we are on the traditional territories of the Hupacasath and Tseshaht First Nations.

2. APPROVAL OF AGENDA & MINUTES

The Agenda and the Minutes of November 18th, 2015 ACHN meeting were approved.

3. TOP MEMBER CALL

The ACHN received five applications to the Table of Partners. One seat was by appointment through the ACRD, four seats available through application. Three applicants were chosen.

The TOP determined the following to have seats:

Mike Ruttan - appointed by the Alberni-Clayoquot Regional District

Marie Duperreault - Island Health

Dan Shubart - Alberni Valley Transition Town Society

Laurie Bird - North Island College

1 seat to be determined

Action Items:

1. 1 seat to remain open to recruit for more regional/targeted representation from identified target populations. Marcie to follow up with NTC and Friendship Centre and bring recommendations to next meeting.
2. Marcie and Penny to contact successful and unsuccessful TOP candidates and conduct orientation prior to next meeting.

4. COORDINATOR REPORT

TOP reviewed the Monthly reporting spreadsheet; Marcie reported activities that she has been involved in the past month outlining highlights of the month.

5. ACHN OPPORTUNITIES

1. Transportation Action Table – There has been a number of different development opportunities over the past month. Supporting the West Coast Working Group Wheels for Wellness Pilot Project - a three month pilot starting the end of March 2016.
2. The application to VIU regarding a Transportation Asset Inventory GIS student to assist in mapping baseline information was not successful but will be adapted and forwarded to additional educational institutions. Excellent exercise in determining requirements for this project.
3. Dr. Hasselback advised that the transportation data is turning into something more understandable – spoke to additional needs and opportunities to gather and present data.
4. Regional Updates - J. Osborne advised that the Districts of Tofino and Ucluelet have been selected as one of three Community Paramedicine pilot projects by Island Health and the BC Emergency Health Services. There will be two half time positions created. The focus is on prevention, health promotion and paramedics will provide primary care services to increase access to basic healthcare services. P. Cote spoke regarding advertising in "A Taste of the Valley" a joint venture between the Chamber of Commerce and the ADSS Civics Studies 11 class. A good opportunity for the Health Network to advertise or sponsor a farmer. Production deadline is April 2016.

Action Items:

1. "A Taste of the Valley" advertising opportunity to be discussed in the New Year

6. Guest Introductions

Round of introductions for ToP and guests to the meeting.

7. CBT Living Wage Report Presentation

The living wage is the hourly pay that each parent must earn to cover the basic expenses of an average family of four. It considers housing, food, transportation, child care, health care, and is the “bare-bones” a family needs for an adequate quality of life in the Clayoquot Sound Biosphere Region. The living wage of \$19.27 per hour is based on 2 parents each working 35 hrs. per week with a four year old child and a seven year old child. The living wage takes into consideration transportation, housing, childcare, food, MSP, clothing and footwear, other/social participation, parent education and contingency. It is based on family earnings plus income from government transfers minus Federal and Provincial tax and CPP and EI. In Canada only two communities have a living wage policy - Huu-ay-aht and New Westminster.

8. ToP Hot Seat

Penny Cote is Chair of the Alberni-Clayoquot Health Network and was elected to the Alberni-Clayoquot Regional District Board of Directors. Penny represents Area "D" Sproat Lake on the Regional District and was recently elected Chair of the Alberni-Clayoquot Regional Hospital District and Vice-Chair of the Regional District. Penny has been on the Alberni-Clayoquot Regional District Board of Directors since 2005. Penny

has sat on various Regional District committees and outside committees during her tenure. Penny spoke regarding the functions of the Regional District and associations, committees and other government agencies the Regional District is involved with. Penny is excited to work with the Health Network.

9. Upcoming Action Items

1. Annual Report

ACHN - 2015 IN REVIEW

Accomplishments

- ACHN development areas - policy and procedure, planning , communication, community engagement, action tables, events

Policy and Procedure

- MOU's, table of partners roles and responsibilities, chair roles, decision making, framework formation of processes, meeting structure and reporting

Planning

- Strategic plan update, work planning, communication planning, outreach and engagement planning, transportation planning, health literacy planning

Communications

- Event reports, topical one pagers, ACHN communications and engagement plan, quarterly newsletter and updates, facebook page growth, 2016 communication planning

Community Engagement

- Community partner interviews, presentation at table of partners, presentations to community partners, increased direction and focus in engagement, planning for 2016

Action Tables

- Regional Transportation Action Table, West Coast Transportation Action Table

- Participation in physical literacy groups, participation in housing and homelessness report, participation in local child, youth and family table

Events

- June 11 dialogue to action workshop, community response to poverty, Campbell River planning day, support for community events, upcoming workshops, planning for 2016 education opportunities, presentation to Alberni-Clayoquot Regional District Board in new year for budget

10. Meeting Close

- Marcie was thanked for the wonderful job she has done this past year by the TOP. Outgoing partner Josie Osborne was thanked for her participation and was wrapped in a blanket. Other outgoing partners who were not able to attend were; Ellen Brown, Bob Baden and Shaune Casavant. Marcie thanked each partner and presented them with traditionally harvested wild rice.

The meeting adjourned at 12:30 pm. The next meeting of the Table of Partners will be held on Wednesday January 20th, 2016 @ 10:00 am in the ACRD downstairs board room.