****

**Table of Partners Minutes**

**Wednesday, February 19th @ 9:30 am**

ACRD, 3008 5th Avenue, Port Alberni, BC

**Attendees:** Penny Cote (Chairperson), Josie Osborne, Margaret Morrison, Patty Edwards, Susan Fox, Alisha Pauling, Bill Collette, Lynne MacFadgen, Laurie Bird, Marcie Dewitt

**Regrets:** Esther Pace, Sandra Tate, Sharie Minions, Anna Lewis, Christine Washington

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 9:32 am.

The Chairperson acknowledged we are on the territories of the Hupacasath and Tseshaht First Nations.

Introductions were made around the table.

1. **APPROVAL OF AGENDA & MINUTES**

The Agenda for February 19, 2020 was approved.

The Meeting Minutes of January 15, 2020 were approved.

1. **REPORTS**
2. **Coordinator Update:**

* Lots of meetings last month
* Hosting the Service Fair
* BC Poverty Reduction Community of Practice
* Supporting the AV Child and Youth network
* Meeting with the CFRC facilitator

1. **Service Fair:**
   * 30+ service providers attended
   * Steady trickle of community members
   * Better communications needed
   * Good connections between service providers were made
2. **2020-2022 Budget Planning:**
   * MOTION: THE ACHN Table of Partners recommend sending the proposed 2020-2022 Budget to the Alberni-Clayoquot Regional District Board of Directors

Moved: Josie Osborne

Second: Laurie Bird

CARRIED

1. **May Conference Proposal:**

* It is harder to find new Canadian opportunities regarding systems change / collective impact
* Requesting financial support as per the cost breakdown
* To address the awkwardness of the discussion of funding this request with Marcie present, an email discussion will be conducted amongst the ToP members via e-mail.
* Marcie will discuss what is currently outlined in her contract with the contract-renewal sub-committee immediately following this meeting.

1. **INFORMATION UPDATES**
2. Member & Regional Updates

Patty Edwards:

* Bread of Life Centre Society is facing a cash shortage and is looking for ideas and support. Please send all comments/suggestions to Patty.

Margaret Morrison:

* March 8th is International Women’s Day
* An event is being held in Hitatsu on March 6th from 9-12 & 1-3. This is a free event with a catered lunch. Margaret will send out the invitation to the ToP.

Susan Fox:

* Outreach Therapy – lots of referrals from the West Coast.

Marcie Dewitt:

* 2020 Alberni Valley homeless count is scheduled for April 7th with training on April 2nd. They are looking for one magnet event.

1. **PARTICIPATORY CHN EVALUATION**

Presentation and planning around the Island Health Most Significant Change Evaluation for CHN’s across Vancouver Island

Analisa Blake, Island Health Regional CHN Coordinator; Helen von Buchholz -Island Health project manager and MPH student; Matt Herman - Island Health/ Ministry of Health Strategic Advisor, Population Health, Priority Populations & Initiatives; and Christina Harding -Coordinator PHABC.

More information and session notes will be available at a later date.

1. **MEETING ADJOURN**

The meeting adjourned at 12:10 pm. The next meeting of the Table of Partners will be held Wednesday, March 18th at 9:30 am.