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**Table of Partners Minutes**

**Wednesday, January 15th @ 9:30 am**

ACRD, 3008 5th Avenue, Port Alberni, BC

**Attendees:** Penny Cote (Chairperson), Anna Lewis, Josie Osborne, Margaret Morrison (via tele-conference), Patty Edwards, Susan Fox, Alisha Pauling, Bill Collette, Christine Washington, Lynne MacFadgen (via tele-conference)

**Regrets:** Laurie Bird, Esther Pace, Sandra Tate, Sharie Minions

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 9:37 am.

The Chairperson acknowledged we are on the territories of the Hupacasath and Tseshaht First Nations.

Introductions were made around the table for the benefit of the new members.

1. **APPROVAL OF AGENDA & MINUTES**

The Agenda for January 15, 2020 was approved.

The Meeting Minutes of December 18, 2019 were approved.

1. **ALBERNI CLAYOQUOT CHILD CARE NEEDS ASSESSMENT – REPORT AND RECOMMENDATIONS**

Marcie presented the Alberni Clayoquot Child Care Needs Assessment – report and presentation are attached.

Visit <https://www.10aday.ca/> for more information.

The ACHN received a letter from the ACRD asking for “*recommendations on options for a sub-regional approach to addressing the actions identified in the plan.”*

MOTION: Josie Osborne: The Health Network agrees to take on two task forces (1 on the West Coast and 1 in the Alberni Valley) to review the Child Care Plan and make recommendations to stake holders and partners.

CARRIED

1. **REPORTS**
2. **Coordinator Update:**

* Preparations for the Service Fair
* Orientations were conducted for the new Table of Partners members.

1. **2020-2022 Budget Planning**:

* Marcie has requested more admin support from the ACRD; therefore, that budget line could increase up to $18,000.
* The budget needs to go to the ACRD Board in February.
* Line #13 will be renamed to “ACTION TABLES” to allow more flexibility.
* Will be brought back to the table for approval before going to the ACRD Board.

1. **ACHN UPDATES**
2. **January 27th Service Fair**

* January 27, 2020 from 11:00 to 4:00 pm involving service providers and service users.
* See poster in agenda package & spread the word
* Looking for assistance with facilitation
* 20 service providers have signed up to date

1. **Most Significance Change Evaluation**

* CHN – Island wide evaluation
* Each member is encourage to fill out one or more survey
* Possible topics: transportation/asset map, poverty reduction/community engagement, database of networks, support received from network for grant applications
* Will be sent to recent table members for feedback as well

*\*\*Include these survey topics as part of the exit strategy for members who leave the table.*

1. **ACHN BINDER REVIEW**

Reviewed some of the key points of Section #3 – TOP Information Package.

Dr. Hasselback sent an email regarding an update to the Local Health Area profile – Marcie to forward to the table. Dr. Hasselback will be invited to the February or March meeting to expand on this update.

1. **INFORMATION UPDATES**
2. Member & Regional Updates

Alicia Pauling:

* Is new to her manager role
* Diving into community profile
* Increasing home support hours/team based care
* Client survey two times per year
* New program: trauma informed community practice

Susan Fox:

* Increase on impact on ability to provide service for children/youth in care
* Trying to do something locally, “Circle of Security”
* Looking at grant options

Penny Cote:

* Will email an invitation to the table for a broadcast premier at ADSS

Josie Osborne:

* Developing a Municipal Alcohol Policy for events held on municipal property; finalized the process yesterday and will be pulling in stakeholders.
* Ongoing conversations regarding a replacement for the Tofino hospital

Bill Collette:

* Hosting an event called “Crime, Courts & Commerce”, February 12th from 4:00 – 6:00 at Chances. Will have speakers from police, probation, courts, etc.

Anna Lewis:

* Agriculture
  + January 28th Farmer’s Institute meeting with Land Commission regarding Bill 15 & 52, by invitation only.

Marcie Dewitt:

* Planning for the 2020 Alberni Valley homeless count is underway and will include an extended count for an additional survey.

1. **IN CAMERA – COORDINATOR CONTRACT**

Motion to close the meeting to the public at 11:50 am

Meeting reopened at 12:10 pm

1. **MEETING ADJOURN**

The meeting adjourned at 12:10 pm. The next meeting of the Table of Partners will be held Wednesday, February 19th at 9:30 am.