



# Alberni-Clayoquot Health Network Minutes

Wednesday, July 15<sup>th</sup>, 2015 @ 10:00 am

ACRD Board Room, 3008 5<sup>th</sup> Avenue, Port Alberni, BC

---

**Attendees:** Wes Hewitt, Esther Pace, Penny Cote, Peter Klaver, Marcie DeWitt, Jess McConnell, Janice Johnson, Ellen Brown, Shaunee Casavant, Craig Summers, Josie Osborne

**Guests:** Faye Missar

**Regrets:** Rebecca Hurwitz, Adriane Schroeder, Laurie Money, Bob Baden

## 1. CALL TO ORDER

The Chairperson called the meeting to order at 10:05 am.

The Chairperson acknowledged we are on the traditional territories of the Hupacasath and Tseshaht First Nations.

## 2. REVIEW OF AGENDA & MINUTES

The Agenda and the Minutes of May 20<sup>th</sup>, 2015 ACHN meeting were approved.

## 3. COORDINATOR REPORT

### Review of the Coordinator Report

TOP reviewed the Monthly reporting spreadsheet.

### Highlights and Updates

-Over June and July Marcie completed the evaluations with the Table of Partners. The next step is to formalize the survey then send out.

-The LIRN BC application was submitted; expected to hear in Fall

-Marcie attended a planning session in Campbell River and presented "Logging Road to Success"

-Marcie is preparing a newsletter this summer which will highlight good news in the region. UES garden is one success story to share; if the TOP has others to share please forward to Marcie.

-The District of Ucluelet invited Marcie to sit in on their strategic planning as they are looking for information provision to prepare for UBCM.

-Transportation report produced and distributed.

-Looking into Health Literacy workshops.

#### 4. **ACHN OPPORTUNITIES**

##### Housing

The DoT report is out link distributed, AVCSI report expected by September

##### Transportation

Report on June 11<sup>th</sup> workshop has been distributed, please provide feedback

##### Summer Newsletter

Will be bringing back the newsletter highlighting some information items, ACHN updates and good news in the region

##### Community Check In:

- Stacy Manson and SD70's EOI for McConnell Foundation social innovation lab approved. Bringing community partners together to address well-being. ACHN supported as a potential partner.

-CFRC received Derek Thompson Award from SPARC-BC for social planning & innovation. \$5000 untargeted funding.

- Seine fishery has opened

-Dog Mountain fire is contained; smoke is gone

##### Fall Planning

Marcie will prepare a Winter-Spring work plan and have a draft ready for September/October meeting.

#### 5. **ToP Procedural Review**

Marcie led a quick review of ToP procedure to discuss next steps with ToP members. Looked at ToP and ACHN operations by asking: what is working; what's new; and what needs work. ToP members were in agreement/had limited comment on what is working/new, great discussion on future activities for ACHN.

##### **Action Items:**

1. Address activities to reach a broader audience through Communications and Engagement Plan
2. Use Strategic Plan as a tool to engage partners, develop informational/education tools and increase transparency of ACHN activities
3. Build learning component into every ACHN meeting – ToP hot seat on agenda in addition to guests. ToP members will inform each other on position and what they require to do their work better. Action items from discussion will be recorded in minutes.
4. Set 2015-2016 meetings for the third Wednesday of every month

#### 6. **ToP Hot Seat**

Shaunee was the first to go on the hot seat. She discussed the possibility of a direct care aid program with VIU and UFN for all 5 nations to get more FN practitioners in the field. CPT 1A gene and implications for health of newborns with CPT 1A- adapt the feeding protocols.

**Action Items:**

1. Ellen to look into the CPT 1A policy at WCG and talk to Shaunee
2. Esther will check the peri-natal provincial guidelines and current education efforts from public health nurses.

**7. ToP Advocacy**

We discussed what we think our role is around advocacy. “collective voice to influence healthy policy” and to provide navigation i.e. who to talk to about what. ToP members felt more comfortable with influence rather than advocacy.

**Action Items:**

1. Create a standard templates for 1-pager (like daycare one) in the C& E plan.
2. Outline simple plan to keep councils in the loop re: ACHN and who we are and what we are about.

**8. Meeting Close**

The meeting adjourned at 12:20 pm. The next meeting of the Table of Partners will be held on Wednesday, September 16<sup>th</sup>, 2015 @ 10:00 am.