**Alberni-Clayoquot Health Network Minutes**

**Wednesday, June 21st, 2017 @ 10:00 am**

ACRD, 3008 5th Avenue, Port Alberni, BC

**Attendees:** Penny Cote, Marcie DeWitt, Dan Schubart, Wes Hewitt, Jeff Kizuk, Julie Rushton Josie Osborne Laurie Bird, Marie Duperreault

**Guests:** Susan Fox and Debra Hamilton

**Regrets:** Sandra Tate, Stefan Ochman, Esther Pace

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 10:04 am.

The Chairperson acknowledged we are on the traditional territories of the Hupacasath and Tseshaht First Nations also noting it is National Aboriginal Day.

Introductions were conducted around the table.

1. **APPROVAL OF AGENDA & MINUTES**

The Agenda for June 21st was approved.

The Meeting Minutes of April 19th 2017 were approved.

1. **PRESENTATION**

Port Alberni Child and Youth Mental Health and Substance Use Local Action Table presentation – Susan Fox and Debra Hamilton

Susan Fox and Debra Hamilton presented on the Local Action Table (LAT) for Port Alberni Child and Youth Mental Health and Substance Use. Explaining there are 64 Local Action Teams (LATs) across the province, some with more than 100 members. Each LAT has committed to specific community-based activities to help improve mental health and substance use literacy, access, service provision, and outcomes for children and youth with mental health and substance use concerns in their region. Using the example “George” became the basis of a mapping project creating a snapshot of what services are offered in Port Alberni. Debra explained how the social determinants of health intersect. The “Youth Safety” card was presented, the card lists the community services, pathways to care and a collaborative way to chart. There are two ICAS events scheduled for the fall. September - The Blanket Exercise, October – Village Workshop. Substance Use awareness event and a Harm Reduction Round Table (Locks and delivery) for Grade 10’s. ASSIST training scheduled for the fall, will work with MOA’s more timely referrals to appropriate community resource.

Focus for Port Alberni:

* BC 211 uptake of central community directory and link to divisions
* Youth Safety Card PDSA Cycle 12
* Proto typing a pathway to care
* Networking the Network
* Collective Impact

Other outcomes of the project

* Legacy Magazine [www.collaborativetoolbox.ca/legacy-magazine](http://www.collaborativetoolbox.ca/legacy-magazine)
* Collaborative tool Box [www.collaborativetoolbox.ca](http://www.collaborativetoolbox.ca)

At this point the LAT for the Port Alberni Child and Youth Mental Health and Substance Use is looking for funding to continue, want to make sure projects are sustainable.

1. **REPORTS**

Coordinator Report - TOP reviewed the monthly reporting spreadsheet. Marcie reported on activities that she has been involved in over the past couple months. Website Development, organizing a Health Network meeting in November to include coordinators, chairs and other interested TOP members across Vancouver Island. Completing the Wellness Grant report for Island Health. The West Coast Committee has asked if the ACHN can conduct the market/demand analysis for the proposed transit service between Ucluelet and Tofino for a cost of $5,000. Marcie will respond willing to carry out but not until September or October if that is acceptable to the West Coast Committee.

Laurie Bird left the meeting at 11:21 am.

1. ACHN Strategic Plan Project Discussion - Marcie presented the ACHN Strategic Plan Project document for discussion. No comments, Josie Osborne offered assistance with survey question review.
2. Work Plan -Focusing on Network Development, Website completion for go live September/October, Regional Transportation and Poverty Reduction signing ceremony in the fall and action planning for Theory of Change.
3. **ACHN UPDATES**
4. Housing Forum – attended and support for the May 17th AVCSI sponsored Housing Forum.
5. Poverty Reduction Protocol and Next Steps -Presentations were delivered to the City of Port Alberni, Nuu chah nulth Tribal Council Executive Committee, Districts of Tofino and Ucluelet and the ACRD.
6. Website – The website centers around the concept of life stages and social determinants of health. <http://albernihealth.gotbdev.com>. Logo #2 (mountain and people) was the popular choice. Website to go live September/October. Suggest contacting Holly Stocking at Ha Shilth Sa or INFilm for pictures to add to website.
7. Better at Home Request – Barb Stevenson is looking for support to assist in communicating the Summit event and asked if the ACHN coordinator assist in faciliation. Marcie will review the detailed project plan and assist with facilitation and coordination for up to 8 hours of work.
8. CFRC Update and Report– Marcie reported on the CFRC activities over the past year which included nine meetings, two community engagements, a one day workshop for community developers sponsored through SPARK BC. The Coalition is now officially under the window of the Clayoquot Biosphere Trust. Of the budgeted $20,000, $16,000 was used the surplus of $4,000 is carried forward for 2017.

**6. INFORMATION ITEMS**

1. Meeting Date Discussion – 3rd Wednesday of the month meeting time changed to 9:30 – Noon.
2. Tofino Volunteer Fire Department House – TVFD’s vision is to raise moneys for a new fire hall in ten years, they are a non profit social committee looking at purchasing a house in the Alberni Valley, reaching out to community groups to talk about potential models forward. Suggested community groups to reach out to are: the West Coast General Hospital Association, Ty Watson, Children’s Health Foundation, etc. Marcie to forward contact information to Wes Hewitt.
3. Regional Updates

Julie Rushton – Success by 6 Report has been released and recommendations are being acted on.

Penny Cote – Will send out reports from First Nations Health Authority Summary and Service Plan and Statistics from Dr. Paul Hasselback. Attended the IH Capital Planning meeting.

Marie – The hospital has been working on capacity, WCGH is the only hospital on the entire island that was able to reduce capacity. Were at 113 -120% and are now at 70% capacity continue to maintain under 100% capacity, have had surges but have quickly brought the numbers back down. Working on recruitment strategies, an MOU was signed with BCNU now looking at how to implement.

West Hewitt – 7 weeks ago opened overdose prevention site, 2nd site on the island to have an Inhalation area. In the first five months of 2017 we have exceeded naloxone distribution compared to two and a half years ago.

Josie Osborne – Tofino General Hospital will be getting a helipad.

Laurie Bird – CMHW program starting in August run through to December, there are 10 seats.

Jeff Kizuk – Waiting to see which government will be in power, the NDP are clear about creating a new Ministry for Mental Health and Substance Use.

**7. MEETING CLOSE**

The meeting adjourned at 12:35 pm. The next meeting of the Table of Partners will be held Wednesday, September 20th, 2017.