**Alberni-Clayoquot Health Network Minutes**

**Wednesday, October 18th, 2017 @ 9:30 am**

ACRD, 3008 5th Avenue, Port Alberni, BC

**Attendees:** Penny Cote, Marcie DeWitt, Dan Schubart, Wes Hewitt, Josie Osborne,   
Marie Duperreault, Sandra Tate, Stefan Ochman

**Regrets:** Julie Rushton, Laurie Bird, Jeff Kizuk, Esther Pace

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 9:35 am.

The Chairperson acknowledged we are on the traditional territories of the Hupacasath and Tseshaht First Nations.

1. **APPROVAL OF AGENDA & MINUTES**

The Agenda for October 18th was approved.

The Meeting Minutes of September 20th were approved.

1. **REPORTS**
2. Coordinator Report

TOP reviewed the monthly reporting spreadsheet. Marcie reported on activities that she was involved in over the past month. Protocol Agreement signing is scheduled for January 19th. Prepared quarterly report for Island Health. Website resource directory complete, link will be sent out for a November launch. (News Release, Government Agencies, Local Tables, etc.)

Marie will send contact information to Marcie, Sandra will link Marcie with Communication Department.

1. ACHN Budget Review

Send a letter/thank you card to Deb Foxcroft, Ken Watts out going NTC Chief and Vice and Judith Sayer as new Chief of NTC.

1. BC Medical Health Council Follow Up

Marcie and Josie delivered a presentation at the Health Officers Council on October 3rd, Dr. Hasselback sent a thank you.

Wes Hewitt entered the meeting at 9:46 am.

1. Comox Valley CHN Request

Comox is starting up a Health Network and would like Marcie to attend the November 16 forum to set priorities and assist with table facilitation.

*Motion: The ACHN TOP approved Marcie to attend the Comox Valley Community Health Network Forum: Exploring the Potential of our Collective Impact on Health and Wellbeing on Thursday, November 16, 2017.*

1. CVSI Support Letter Request

TOP did not have enough time to review and make a decision.

1. **ACHN STRATEGIC PLANNING**

Ground Rules

* Respect for everyone’s input
* Give your attention
* One person speaks at a time

Setting the Stage

Mandate to review, funding – Upstream and Midstream Approaches, we are not a Downstream realm of health care and services.

Work with Island Health and Community Health Networks and how we are having an impact on the 12 Social Determinants of Health.

***What has the ACHN focused on?***

5 Priority areas~

* Network Development, Transportation, Poverty Reduction, Housing and Health Literacy.

***What have been the biggest accomplishments of the ACHN?***

Identification of the focus areas Successful development of the network where we have come from and where we are going

Firmly established governance

Networking the Networks

Transportation Action Table/Transportation Working Group

Facilitating links

Advocating

Website development key linkages moving us into this century

Ensuring attendance

Determining overall priorities and outcomes - governance and administration

Budgeting reports to external partners

Recruited excellent staff and TOP, respectfully engaged viewed highly

Raised the issue of poverty

Wheels for Wellness example of start to finish and very important to community, play multiple roles in the community

Poverty Forum and signing high-level engagement with the Provincial and Federal

Supporting community groups within our own parameters

Laying the ground work for community and regional issues

Getting together community and politicians

Transportation Asset Mapping

Website

Support with Inclusion

Seeing accomplishments in networking the networks, based on detailed planning

Good advocacy primarily around poverty, influencing how decisions are being made

***Moving Forward where do we need to maintain our focus?***

Housing in the future with new government

Poverty Reduction

Move towards support of projects (actual networks on the ground focusing on patients)

Being the network supporting the doers

Transportation

Website Launch

Asset Mapping Launch

Where do we go with Social Determinants of Health – high level (eagle eye above the forest)

West coast Transportation Solutions

Focus on promoting ourselves

Poverty what is next use our role as a convenor

Communication faceting links and interaction with others

Follow our identified, use the matrix – manage ourselves

West Coast/PA connecting using established resources

Lobbying First Nation leadership

Asset Mapping adding food security

Health Literacy partnering with Universities

Access to Services

Addressing Poverty and Food Security

***Were you surprised by any of the information in the LHA 70 Profile Review?***

* Amount of km’s travelled for medical, poor infrastructure set up
* Births for mothers under 20

***If we could impact one area which would you prioritize?***

* Child Poverty
* Mental Health and Substance Abuse, Intergenerational Trauma
* Family Wellness Support the Village
* Housing
* Assessing Timely Service
* MHSU
* Help with Transport and Services
* Rural and Remote medical transportation

***THE PLAN***

***Where do you see opportunities for the ACHN to impact local health?***

* What are the strategic plans of our community partners and how do we align
* How does the TOP get the facts to others if we don’t know, how do we insert ourselves
* How do we raise our profile and what is our linkage with federal provincial and local governments
* Collaboration with HN’s and what are the common focus areas
* Being Cheerleaders
* Support education for networks and community
* Collaborative Impact introduction and support
* Communication Links
* Support for local food growers
* Poverty Reduction continue with federal and provincial government representatives
* West Coast
* Encourage investigation of broadening the scope
* Connect concerned groups with likely problem solvers - Discovery and cataloguing and passing on , motivate action
* Facilitating dialogue, convening people and pushing for solutions
* Housing inform and support local health related projects
* Identify and assist with funding proposals and projects
* Innovative programming partnering with projects, connecting and collaborating
* Mental Health and Substance Abuse Prevention
* Cultural Ceremony practices

Marie left the meeting at 11:45 am.

***REALITY***

***What upstream priorities and actions can the ACHN undertake to make an impact?***

1. Transportation – Convener – Action Planning – Leadership
2. Housing – Convener – Transfer Knowledge – Supporting – Broadening the Conversation discussion more people organizations bigger safe
3. Poverty Reduction – Convening and Supporting – Communications keep it going Evaluation/Cumulating
4. Network Development – Communications and Networking the Networks - Networking and Table participation identifying areas of support

Marcie will prepare an outline/logic model to flush out at the December meeting and ratify the Strategic Plan in January

**5. MEETING CLOSE**

The meeting adjourned at 12:05 pm. The next meeting of the Table of Partners will be held Wednesday, November 15th, 2017 @ 9:30 am.